

Board Minutes August 9, 2023

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
August 9, 2023**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at 6:00 p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Mrs. Yuenge Groce, Board president, announced that adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. The Salem City Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the South Jersey Times, the Courier Post, on the school website, with Salem City and Salem County Clerks and in a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey

FLAG SALUTE

Board Members

| | | |
|--------------------|--------------------|------------------------|
| Sister Carol Adams | Laquendala Bentley | Christopher Colon |
| Kendra Fletcher | Yuenge Groce | Heidi Holden |
| Joan Hoolahan | Daffonie Moore | Nilda Wilkins (Absent) |

Student Representative:

District Representatives:

Elsinboro: Damian Carlson
Quinton: Joanne Nacucchio (Absent)
Mannington: Dee DiTeodoro (Absent)

Administrators:

| | |
|--|--|
| Dr. Patrick Michel, Superintendent | Pascale DeVilme, Principal Salem Middle School |
| Herbert Schectman, School Business Administrator | Mark Baker, VP Salem Middle School |
| Dr. Meghan Taylor, Director of Special Services | Michele Beach, VP Salem Middle School |
| John Mulhorn, Principal Salem High School | Syeda Carter, Principal John Fenwick Academy |
| Jordan Pla, VP Salem High School | Shasharaa Blackshear, VP of Early Childhood |
| Darryl Roberts, VP Salem High School | Ryan Caltabiano, Director of Curriculum, Instruction, and Grants |

OTHERS: Mr. Corey Ahart, Esq.

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.

Board Minutes August 9, 2023

3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

There was no Audience Participation.

BOARD COMMITTEE REPORTS

Curriculum - None

Finance – Everything is good

Personnel – Meetings have been scheduled

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

There were no Principals' reports.

SUPERINTENDENT'S COMMENTS/REPORTS

- Vape Sensors: Dr. Michel will ask Mr. Spence to get quotes to install vape sensors in bathrooms for grades 6-12.
- Scoreboard Sponsorship was discussed
- Truancy Report was presented

Motion (CC/HH) Board to approve the regular minutes of July 12, 2023 Board of Education meeting.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0

Board Minutes August 9, 2023

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

____ Motion (CC/HH) Board approved the Board Secretary's reports in memo: **#2-A-E-2.**

- A. *Board approved the transfer of the funds pursuant to 18A:22-8.1 for the month of June 2023.

- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending June 2023 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending June 2023 as follows:

| | |
|--|---------------|
|  _____ | <u>9/6/23</u> |
| Board Secretary | Date |

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2023. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2023 pending audit.

- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending June 2023 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. Board approved the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)

Board approved Purchases Report for:

| | |
|-----------------------|----------------|
| Balance of June 2023: | \$ 707,348.02 |
| July 2023: | \$5,393,253.74 |

Board approved Payment of Bills for balance of June 2023 and August 2023

| | |
|-----------------------------|----------------|
| June 2023 General Account | \$480,016.20 |
| June 2023 Food Service | \$259,752.89 |
| | |
| August 2023 General Account | \$2,789,836.49 |
| August 2023 Food Service | \$ 31,697.05 |

Confirmation of payrolls for July 2023

| | | |
|---------------|------------------------|--------------|
| July 14, 2023 | General Acct. Transfer | \$204,769.77 |
| July 28, 2023 | General Acct. Transfer | \$249,995.70 |

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0

Board Minutes August 9, 2023

Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (CC/HH) Board Approved: **#2-F-2**

1. Board approved contract with Center for Family Guidance (CFG). They will be called in on an as needed basis for students who are required to receive a psychiatric evaluation. This will be from July 1, 2023 to June 30, 2024. Cost for each evaluation will be \$463.50 not to exceed \$15,000.00. Account #11-000-219-390-CST.
2. Board approved contract with Salem County Special Services School District for the following: Any evaluation that needs to be completed on an as needed basis per the student's evaluation plan or IEP including but not limited to: Behavioral, Psychological, and Learning Evaluations. Cost will be the SCSSSD service rate for the 2023-2024 school year. LDTC to provide testing and case management services for the 2023-2024 school year at the rate of \$475.00 per diem. Not to exceed \$80,000.00. Account #11-000-219-390-00-CST.
3. Board approved contract with Preferred Nursing for an out of district special education student (15515448) for the 2023 ESY program and 2023-2024 school year. Cost for the services will be \$62.00 per hour for RN and \$57.00 per hour for LPN. Account #11-000-217-320-00-CST.
4. Board approved contract with Bayada Nursing for **substitute purposes only** for an out of district special education student (15515448) for the 2023 ESY program and 2023-2024 school year. Cost for the services will be \$65.00 per hour for RN and \$55.00 per hour for LPN. Account #11-000-217-320-00-CST.
5. Board approved the Salem City Emergency Remote Instructional Program. Districts are now required to have a plan to move to remote instruction if required to close the schools for more than three consecutive days due to a declared state of emergency.
6. Board approved the submission of Report Period #2 (January 2023 to June 2023) for the Student Safety Data Submission (SSDS) to the State of New Jersey DOE (Under the Anti-Bullying Bill of Rights Act).

| School | Total Incidents |
|----------------------------|-----------------|
| 050 – Salem High School | 6 |
| 070 – John Fenwick Academy | 0 |
| 090 – Salem Middle School | 13 |

7. Board approved the following:

| | |
|---|---------------------------|
| <p>Houghton Mifflin Company READ 180 – Teacher Materials – Stage B (SMS) 14,064.68 Account # 20-488-100-300-00-DIS - \$14,064.68 (ESSER III Grant)</p> | <p>\$27,860.00</p> |
|---|---------------------------|

Board Minutes August 9, 2023

| | |
|--|---------------------|
| <p>READ 180 – Teacher Materials - Stage C (SHS) \$9,665.97 Account # 20-488-100-300-00-DIS - \$829.32 (ESSER III Grant) Account # 20-231-100-600-03-SHS - \$8,836.65 (ESEA - Title I, Part A – 2023-2024)</p> <p>HMH Reading Inventory \$4,130 Account # 20-231-100-600-02-SMS - \$2,065 (ESEA - Title I, Part A – 2023-2024) Account # 20-231-100-600-03-SHS - \$2,065 (ESEA - Title I, Part A – 2023-2024)</p> | |
| <p>21st Century Partnership for STEM Education Professional Development in Math and Science Account # 20-272-200-300-00-DIS - \$92,956.00 (ESEA - Title II, Part A – 2023-2024) Account # 20-231-200-300-00-DIS - \$30,294.00 (ESEA - Title I, Part A – 2023-2024)</p> | \$123,250.00 |
| <p>American Reading Company Professional Development for the 2022-2023 school year Salem Middle School Account # 20-231-200-300-02-SMS - \$36,000.00 (ESEA - Title I, Part A – 2023-2024) John Fenwick Academy Account # 20-231-200-300-01-JFA - \$36,000.00 (ESEA - Title I, Part A – 2023-2024) Two-day Summer Training Account # 20-231-200-300-00-DIS - \$7,200.00 (ESEA - Title I, Part A – 2023-2024)</p> | \$79,200.00 |
| <p>Collegewise Contract Agreement for College Wise - July 2022 – June 2023 Account # 20-231-200-300-03-SHS - \$149,825.00 (ESEA - Title I, Part A – 2023-2024) Account # 20-460-200-300 - \$37,175.00 (ESEA - Title II, Part A – 2023-2024)</p> | \$187,000.00 |
| <p>Teaching Channel</p> | \$11,400.00 |

Board Minutes August 9, 2023

| | |
|--|--------------------|
| Contract Agreement with Teaching Channel 2023-2024 Account # 20-231-100-600-00-DIS - \$11,400.00 (ESEA - Title I, Part A – 2023-2024) | |
| Edmentum Contract Agreement with Edmentum 2023-2024 Account # 20-231-100-600-00-DIS - \$16,773.00 (ESEA - Title I, Part A – 2022-2023) | \$16,773.00 |

8. Board approved to amend the budget cost for the approved Effective School Solutions contract. Funds were originally charged to the General Fund. When grant allocations were announced, we opted to utilize available grant monies.

Account # (11-000-219-320-00-CST) in the amount of \$385,321.
 Account # (20-231-200-300-00-DIS) in the amount of \$136,280.
 Account # (20-460-200-300-00-DIS) in the amount of \$27,449.

9. Board approved to rescind the contract with the District’s HIB Consultant Ralph Padilla, of the Padilla Group. The contract in the amount of \$10,440.00 was approved at the June 14, 2023 Board meeting.

10. Board approved to authorize Herbert Schectman, Business Administrator, to dispose of current District vehicle described as follows: 2012 Ford Focus SE, VIN #1FAHP3K20CL125328.

11. Board approved to authorize Herbert Schectman, Business Administrator, to purchase a new vehicle for use by the District Homeless Liaison and other authorized users. Cost of vehicle not to exceed \$35,000.00

12. Board approved for the following staff to serve on the Threat Assessment Team at each school:

| | |
|---|--|
| <p>Coordinator: Meghan Taylor</p> <p>John Fenwick Academy: Shasharaa Blackshear Janine Champion Tonya Connor Dale Primas-Garner Mary Traini Tyrone Nock Effective School Solutions Representative</p> | <p>Salem High School: John Bacon Maria Bellia Larry Brown Scot Levitsky Darryl Roberts Curtis Schofield Scott Martin (Effective School Solutions)</p> |
| <p>Salem Middle School: Mark Baker Michele Beach Gary Crowe Joseph Longo</p> | |

Board Minutes August 9, 2023

| | |
|--|--|
| John Murray Roxanne Ross Jarrell Avant (Effective School Solutions) Natalie Lowe (Effective School Solutions) | |
|--|--|

13. The Salem City Board of Education authorized Herbert Schectman, Business Administrator to enter into a contract with Cummins Corporation to maintain and test the generator at each of our schools. The cost of this service agreement will be no more than \$4,100.

Acct. No. 11-000-261-420-01-JFA, 11-000-261-420-02-SMS, 11-000-261-420-03-SHS

Motion approved by unanimous roll call vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0

STUDENT MATTERS

Motion (CC/HH) Board Approved: **#4-A-2**

1. Board approved a 4 day Summer Cheerleading camp, to be held at Salem High School gymnasium and on school grounds, August 14th through August 17th. Camp to be conducted by Barry Ford GETFIT4LIFE Training Association, at a cost of \$2,350.00. There will be 25 participants attending.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0

Home Instruction: In/ Out of District/Residential

Motion (CC/HH) Board Approved: **#7-C-2**

1. Board approved for the following special education students to attend out of district placement for the 2023-2024 school year.

| Student ID | School | Grade | Tuition | Dates | Account# |
|------------|--------------|-------|-------------|----------------|-----------------------|
| 01280159 | SCSSSD-Salem | 8 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01260229 | SCSSSD-Salem | 12 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01260134 | SCSSSD-Salem | 9 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01210194 | SCSSSD-TCP | 12 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01240201 | SCSSSD-Salem | 12 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| | Shared Aide | | \$27,082.50 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01220094 | SCSSSD-TCP | 12 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01260083 | SCSSSD-Salem | 9 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01250170 | SCSSSD-Salem | 11 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |

Board Minutes August 9, 2023

| | | | | | |
|-----------|-------------------|----|-------------|----------------|-----------------------|
| 01220254 | SCSSSD-TCP | 12 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01220253 | SCSSSD-TCP | 12 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01220193 | SCSSSD-TCP | 12 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 15515446 | SCSSSD-Cumberland | 2 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| | 1-1 Aide | | \$54,165.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01300016 | SCSSSD-Cumberland | 5 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01340032 | SCSSSD-Cumberland | 1 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01290097 | SCSSSD-Cumberland | 5 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| | 1-1 Aide | | \$54,165.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01240167 | SCSSSD-Cumberland | 11 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| | 1-1 Aide | | \$54,165.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01310167 | SCSSSD-Cumberland | 5 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| | 1-1 Aide | | \$54,165.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01270170 | SCSSSD-Cumberland | 9 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| | 1-1 Aide | | \$54,165.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 013200084 | SCSSSD-Cumberland | 3 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01350069 | SCSSSD-Cumberland | 1 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01340100 | SCSSSD-Cumberland | 2 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| | Shared Aide | | \$27,082.50 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01350023 | SCSSSD-Cumberland | 1 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| | Shared Aide | | \$27,082.50 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01290210 | SCSSSD-Daretown | 6 | \$50,614.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| | 1-1 Aide | | \$54,165.00 | 9/6/23-6/30/24 | 11-000-100-565-00-BUS |
| 01240078 | Pennsville School | 11 | \$25,453.00 | 9/7/23-6/30/24 | 11-000-100-562-00-BUS |
| | 1:1 Aide | | \$50,000.00 | 9/7/23-6/30/24 | 11-000-100-562-00-BUS |
| 15515448 | Pennsville School | 2 | \$34,741.00 | 9/7/23-6/30/24 | 11-000-100-562-00-BUS |
| 01290179 | Pennsville School | 6 | \$25,453.00 | 9/7/23-6/30/24 | 11-000-100-562-00-BUS |
| 01280198 | Pennsville School | 7 | \$34,741.00 | 9/7/23-6/30/24 | 11-000-100-562-00-BUS |

Board Minutes August 9, 2023

| | | | | | |
|----------|------------------------------|----|-------------|----------------|-----------------------|
| 01260133 | Pineland | 7 | \$58,780.80 | 9/5/23-6/30/24 | 11-000-100-566-00-BUS |
| 01280194 | Pineland | 8 | \$58,780.80 | 9/5/23-6/30/24 | 11-000-100-566-00-BUS |
| 01300091 | Creative Achievement Academy | 6 | \$63,000.00 | 9/7/23-6/30/24 | 11-000-100-566-00-BUS |
| | 1:1 Aide | | \$41,459.40 | 9/7/23-6/30/24 | 11-000-100-566-00-BUS |
| 01320141 | Creative Achievement Academy | 3 | \$63,000.00 | 9/7/23-6/30/24 | 11-000-100-566-00-BUS |
| 01290173 | Vineland School | 6 | \$55,429.00 | 9/5/23-6/30/24 | 11-000-100-566-00-BUS |
| 01250184 | Bonnie Brae | 11 | \$79,550.00 | 9/1/23-6/30/24 | 11-000-100-566-00-BUS |

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0

Miscellaneous

Motion (CC/HH) Board Approved: **#7-D-2**

1. Board approved for Jelani Beverly (resident district school – Penns Grove-Carneys Point) to attend Salem High School as 10th grade pupil. Jelani Beverly is a former student in Salem City School District. Parents have completed School Choice forms and will provide their own transportation for pupil.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0

Personnel

A. Resignation/Retirement

Upon Recommendation of the Superintendent of Schools

Motion (CC/HH) Board Approved: **#8-A-2**

1. Board approved the resignation of Lynn Gaeta, Math teacher at Salem Middle School, effective July 17, 2023.
2. Board approved the resignation of Mary Morris, Paraprofessional at John Fenwick Academy, effective August 7, 2023.
3. Board approved the resignation of Camila Bell, Pre-Kindergarten Teacher at John Fenwick Academy, effective August 2, 2023.
4. Board approved the resignation of Lisa Anderson, Math Teacher at Salem Middle School, effective July 27, 2023.

Board Minutes August 9, 2023

3. Board approved the following staff members to be employed with the Salem City Transition Program for the 2023-2024 school year beginning September 7, 2023.

| | |
|--|---|
| <p><u>Administrators:</u> Mark A. Baker Michele Beach John Mulhorn Jordan Pla</p> <p><u>Substitute Administrators:</u> Pascale DeVilme Darryl Roberts Meghan Taylor</p> <p><u>Secretary:</u> Lisa Bacon</p> <p><u>Substitute Secretary:</u> Melinda Marcano</p> | <p><u>Teachers:</u> Nicole Boyce Kenneth Buck</p> <p><u>Counseling:</u> Kellie Smith Jacquelyn Thompson Montrey Wright</p> <p><u>Substitute Teachers:</u> Dione Alston Eric Fizur Diana Mace Russell Phillips, Jr. Steve Sheffield Tyberiusz Skarzynski</p> |
| <p><u>Costs:</u> Administrator – 3.5 hours/day @ \$50.00/hour x 5 days/week (Acct. 15-423-200-100-02 SMS & 15-423-200-100-03 SHS) Counselor – 4 hours/day @\$35.00/hour x up to 5 days/week (Acct. 15-423-200-100-02 SMS & 15-423-200-100-03 SHS) as needed. Secretary – 2 hours/day/up to 10 hours per week @\$22.00/hour x 5 days/week (Acct. 15-423-200-100-02 SMS & 15-423-200-100-03 SHS) Teacher – 4 hours/day @\$35.00/hour x 5 days/week (Acct. 15-423-100-101-02 SMS & 15-423-100-101-03 SHS)</p> <p>(Hourly rates indicated are the current hourly rates and will be adjusted upon settlement of 23-24 negotiated contract)</p> | |

4. Board approved the following staff to be paid from ESEA Title I Funds for the 2023-2024 school year:

| ESEA Title I | Title | Paid from ESEA |
|---|--------------------------------------|--------------------|
| Catherine McConathey | SMS Reading Specialist | \$79,748 |
| TBD | JFA Reading Specialist | TBD |
| Dale Primas Garner | JFA Transition Coach | \$79,072 |
| Montrey Wright | SHS Family Coach | \$68,188 |
| John Bacon | Truancy Officer and Homeless Liaison | \$68,435 |
| Chibuzor Idimaogu | District Data Specialist | \$21,020 (Stipend) |
| Funds available in accounts: 20-231-100-100-00-DIS; 20-231-100-100-03-SHS, 20-231-100-100-02-SMS, 20-231-200-100-03-SHS, 20-231-200-100-02-SMS (ESEA Funds 2023-2024) | | |

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0

Board Minutes August 9, 2023

D. Leave of Absence

Motion (CC/HH) Board Approved **#8-E-2**

1. Board approved the following leaves of absence:

| | | |
|-----------------------------|---------------------------------------|--|
| Employee ID# | 1151 | |
| Employee Name | D.G. | T.B. |
| Type of Leave | Intermittent – Family | Intermittent – Medical |
| Leave Requested | 06/22/2023 – 12/25/2023 | 09/01/2023 – 08/31/2024 |
| Fed Max Leave (max 90 days) | 06/22/2023 – 12/25/2023 | 09/01/2023 – 08/31/2024 |
| Time Usage of FMLA | 12 weeks | 12 weeks |
| Time Usage of FLA | N/A | N/A |
| *Use of Sick Days | 19 days | 35.5 days |
| *Use of Personal Days | 3 days | 3 |
| *Use of Vacation Days | 50 days | N/A |
| Unpaid Leave | N/A | After all sick and personal days are exhausted |
| Intermittent Leave | 1 – 5x per week 2 – 8 hrs. per day | Varies |
| Extended Leave | N/A | N/A |
| Est. Return Date | N/A | N/A |

2. Board approved the following non-FMLA leave of absence:

| | |
|------------------|-------------------------|
| <u>Employee</u> | <u>Requested Period</u> |
| Patrica McClaren | 9/1/2023 – 6/30/2024 |

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0

Curriculum/Professional Development

Motion (CC/HH) Board Approved: **#11-2**

1. Board approved the following out of district professional developments:

| Staff Member | Building | Admin Approving | Title | Date of Program | Location | Registration and Mileage Cost |
|---|----------|-----------------|-----------------------------|------------------------------|----------|--|
| Rebecca Schaller Miranda Perry Eric Fizur | SHS | Mr. Mulhorn | Advanced Placement Training | 7/23-8/23 (various dates) | Online | Reg: Amounts TBD Teacher pay: \$35*/hr x 40 hrs x 3 staff = \$4,200 Account #15-000-221-110R-03 SHS |
| Dr. Maisha Bryant Tyra McCombs | JFA/SMS | Mr. Caltabiano | American Reading Company | 8/15- 8/16/23 | JFA | Teacher Pay: \$35*/hr x 12 hours x 8 staff = \$3,360 |

Board Minutes August 9, 2023

| | | | | | | |
|--|---------|----------------|---------------------------------|---------|--------|---|
| Cheryl Flitcraft Kendra Massie Sue Seymour Theresa Riccio Ramon Roots Catherine McConathey | | | | | | Funds available 20-231-100-100-00-DIS (ESSA 23-24) |
| LaShawn Best-Key Rhonda Lusby | JFA/SMS | Mr. Caltabiano | Sarah's Spanish School training | 8/29/23 | Online | Teacher pay: \$35*/hour x 2 hours x 2 staff = \$140.00 Funds available 20-231-100-100-00-DIS (ESSA 23-24) |

*Teacher pay is the rate of the 2022-2023 school year and if applicable will be adjusted upon settlement of contract.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0

Monthly Reports

Motion (CC/HH) Board Approved: **#13-2**

1. Board approved the monthly reports for filing: (attached)

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0

Policy / Calendars

Motion (CC/HH) Board Approved: **#14-2**

1. Board approved upon the first reading of revised policy 5141 – Health. Please see highlighted language (attached) regarding screening students for depression.
2. Board approved upon the first reading of revised Board Policy 9110 – Membership and Terms of Office. This policy is being revised to include the process for selecting a Student Representative to sit on the Board of Education as a non-voting member. Please see highlighted language in the attached.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0

Board Minutes August 9, 2023

Miscellaneous

Motion (CCHH) Board Approved: **#15-2**

1. Board approved the following individuals as Volunteer Coaches for the Fall 2023 season:

Football: Amir Mansour, Shane Bigelow and Ricky Turner

2. Board approved the following Clinical Practice from Rowan University:

| Clinical Intern | Education Major | Placement School | Dates | Placement Requirements | Teacher/Grade Level |
|------------------------|------------------------|-------------------------|---------------------|-------------------------------|----------------------------|
| Tiasa Tatem | Counseling | Salem High School | 9/23/2023-5/24/2024 | 600 hours | Regina Gatson-Counselor |

Motion approved by unanimous voice vote of 8-0-1: Ayes: Adams, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson, Nays: 0, Abstain: Bentley

ADJOURNMENT

Motion (CC/HH) Board adjourned the August 9, 2023 meeting of the Salem City Board of Education at 6:15PM.

Motion approved by unanimous voice vote of 9-0-0: Ayes: Adams, Bentley, Colon, Fletcher, Groce, Holden, Hoolahan, Moore, Carlson; Nays: 0, Abstain: 0